



MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

A special meeting of the Board of Directors of the Sundance Hills Metropolitan District was held on
June 20, 2023 at 6:15 pm, at the Sailfish Room.

Attendance

Directors:

Gabe Gelman, Vice President, Buildings & Grounds
Jack Campbell, Treasurer
Cindi Gelman, Secretary
Mike Draudt, Vice President, Tennis Facilities

Other attendees:

Amy Fetter, Swim team representative
Terry Wong, Resident
Rebecca Hite, HOA representative
JC Chambers, MPM Recreation
Dawn Schilling, Schilling and Co
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

**Call to
Order/Agenda/
Conflicts of
interest:**

Director Gabe Gelman called the meeting to order at 6:19pm and declared a quorum with 4 out of the 4 Directors present, with one vacant position.

The Agenda was approved by acclamation with the addition to the Financial Matters for an Audit extension request to the State, as noted by Dawn Schilling.

**Administrative
matters:**

a. Approval of the May 15, 2023 Minutes:

Upon a motion by Director Draudt, with a second by Director Campbell, the Board voted 4-0 to approve the minutes, as presented.

b. Discuss Website Accessibility and Redesign

Director Cindi Gelman noted that it would be preferred to update the current district website. There are also upcoming accessibility requirements that the District must follow, by July 2024. Sarah Shepherd suggested some options including updating the existing website with ongoing special contractor consulting to ensure compliance, or moving to a SIPA hosted website. Discussion followed.

The Board directed management to provide examples of SIPA sites so that they can provide some design direction and determine if the SIPA site can be built to the Board's design preferences.

Upon motion by Director Gabe Gelman and seconded by Director Campbell the Board voted 4-0 to approve Circuit Rider to start the website transition process to the SIPA

hosted site. Director Cindy Gelman will be the main Board representative with Director Draught as the alternate.

Public Comment: Amy Fetter, swim team representative presented to the Board, that the swim team would like to have a trophy display case at the Sailfish Room. Discussion followed regarding where it could be placed. She also noted that the microphone is not working as desired, the horn is not loud enough, and it does not allow for enough movement around the facility. Discussion followed regarding how to resolve this issue. Pool management will follow up with the contractor to confirm if the microphone is up to the specifications the District had set.

Rebecca Hite, HOA representative, noted that the HOA would like to host an event on July 3rd from 5:30pm-9pm. The July 4th event registration start time was also a concern as the pool is currently scheduled to open at 12pm for the weekend preceding July 4th. Discussion followed. JC Chambers noted that it would cost an additional \$575 to open the pool at 10am on Saturday/Sunday/Monday July 1, 2, and 3.

Legal items:

MPM Contract Revisions

JC Chambers updated the Board regarding the contract revisions. Discussion followed. The MPM contract will be updated for the 2024 year with all revisions to the facility rules and regulations and schedule.

Buildings and Grounds:

a. Tennis update

Terry Wong gave the Board an update. The tennis events have had some challenges with weather, but are being well-attended when rain isn't causing issues.

i. Discussion re: lockout door for gazebo

The Board discussed the lockout door for the gazebo. Discussion followed. MPM has added a coded lock which should solve the issue for the summer.

b. Swimming pool updates

JC Chambers noted that the thermal covers will probably need to be replaced soon. MPM is following up with FCI regarding some failing items before they are out of warranty.

i. MPM Finalize Summer Events

JC Chambers provided the Board an update; all summer events will be held after the swim team season.

ii. Pool party reservation requests

Sarah Shepherd gave the Board an update. Adding swim team reservations to the calendar at early as possible, possibly March, with specific facilities, and times so that Management can close those to the public will help avoid confusion. Discussion followed. The Board requested that the Swim team to provide list of facilities needed, with dates and times, in March 2024 for the 2024 season, so that those facilities can be closed to public rentals via CivicRec as soon as possible.

Sarah Shepherd brought up a birthday party request – the request is for a party before hours for the facility. Discussion followed. The resident will need to reserve the party via CivicRec during currently offered hours.

Director Cindi Gelman spoke with a resident regarding the new pool hours. Discussion followed. Director Gelman suggested that additional communications could improve confusion over updated rules and hours at the facility.

Sarah Shepherd also brought up the adult swim time request from a community member. Discussion followed regarding legal fees and insurance costs, with the option of creating a guided practice, possibly run by Sean at Aquawolves, or a new class for adult swimmers. The Board will consider this item in greater detail for the 2024 season.

Amy Fetter also requested a tennis court reservation for a swim team movie night. Discussion followed. Amy will send an email to request these additional reservations.

iii. Storage Room Planning Update, if any

The storage room has been cleaned up and organized, which was appreciated by the Board and the HOA.

iv. Vending Machine Discussion

The vending machine was installed by MPM Recreation's contact. The Board would like to ensure that the soda machine and candy machine is fully stocked and in good order.

Upon motion by Director Gabe Gelman, and seconded by Director Draudt, the Board voted 4-0 that if the candy machine is not fully stocked by Friday, June 23 it should be removed by the person who installed it, as soon as possible.

Upon motion by Director Gabe Gelman, and seconded by Director Cindi Gelman, the Board voted 4-0 that the soda pop machine should be properly labeled and stocked; additionally, it should be unplugged with a large clear sign affixed that it is 'out of order' for all swim team events. If this is not done, the machine should be removed by the person who installed it, as soon as possible.

c. Sailfish Room updates

i. Greenwood Village Police Department August Event Discussion

The National Night out event will be held at the pool facility on August 1, with lots of exciting events, coordinated with the City of Greenwood Village Police Department. Communications will be coordinated with the police department and HOA.

d. Open space updates

i. Entrance and Right-of-way Landscaping Proposal and Planning

The Board discussed the mulch issue. Discussion followed. Director Cindi Gelman suggested getting proposals for landscaping designs for tear out, cost of material such as plants, mulch; and the cost for installation/irrigation/maintenance etc. Discussion followed. Management to procure bids from JBK for this work for the Board to consider in the 2024 budget year. Management to ask Root Partnership for additional information to update current plant proposal.

Upon motion by Director Cindi Gelman and seconded by Director Campbell the Board voted 4-0 to allow the HOA to put mulch around the facility. HOA will inform the district about the date and the color and type of the mulch to be installed.

Financial Matters: **a. Strategic planning for long-range reserve and capital improvement/repairs and budget**

The Board would like to perform an in-depth review of long-range items and financial planning items in an upcoming meeting.

b. Financial report for the period ending May 31, 2023

Dawn Schilling provided a financial report for May 2023.

Discussion followed.

Upon motion by Director Cindi Gelman and seconded by Director Gabe Gelman, the Board voted 4-0 to accept the Financials as presented for the period ending May 31, 2023.

c. Audit Extension

Upon motion by Director C Gelman and seconded by Director G. Gelman, the Board voted 4-0 to approve filing the Audit Extension request.

The next meeting will be a Regular Meeting, held on Monday August 21, 2023 at 5:30 p.m. at the Sailfish Room.

Board Member & Manager Items:

No additional items were presented.

Adjournment: The meeting was adjourned at 9:14 pm by acclamation.



Secretary for meeting