

SUNDANCE HILLS METROPOLITAN DISTRICT,  
ARAPAHOE COUNTY, COLORADO

c/o Circuit Rider of Colorado, LLC

P. O. Box 359

Littleton, CO 80160

303-482-1002

**email: sees@ccrider.us**

January 01, 2022

Division of Local Government  
1313 Sherman Street, Room 521  
Denver, CO 80203

Re: Sundance Hills Metropolitan District 2022 Budget

Dear Mr. Olene:

Enclosed is the 2022 Budget for the Sundance Hills Metropolitan District, submitted in accordance with §29-1-113(1), C.R.S. Also enclosed is a copy of the Certification of Tax Levies that was filed with Arapahoe County.

Please contact me if you have any questions at 303-482-1002.

Sincerely,



Sarah E.E. Shepherd  
District Manager

Attachments  
2022 Budget Message and Budget  
Budget Resolution/Certification  
Certification of Tax Levies

# **SUNDANCE HILLS METROPOLITAN DISTRICT**

## **2022 BUDGET MESSAGE**

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### **District Services**

The Sundance Hills Metropolitan District was established to construct and maintain parks and recreation facilities, including parks, tennis and pool facilities.

The District derives its revenue primarily from user fees and general property taxes. The District has no employees and all operations and administrative functions are contracted. In November 2020 the District authorized a debt service mill levy to repay up to \$210,000 annually in debt service increase. Debt in the amount of \$2,207,838 was issued in 2021 for a construction project that will begin and is planned to be completed in 2022 to repair and improve the pool, pool-house, tennis and park facility.

### **Basis for Accounting**

The modified accrual method of accounting has been utilized in the preparation of the 2022 budget.

### **Budget Features**

#### **General Fund and Debt Service Fund**

General Fund expenditures for 2022 are budgeted at \$328,246. User fees of \$165,020 from pool, facility rentals, and tennis patrons are budgeted.

Both the 6.604 general operating mill levy and 7.200 bond service mill levy have been filed in 2021 for collection in 2022. In 2016, the mill levy was de-bruced and exempted from the Gallagher amendment. In November 2020 an additional general operating mill levy was authorized up to a total 6.604 mills. In November 2020 a debt service mill levy was authorized to repay up to \$210,000 annually and the debt was issued in 2021. Repayment for this issuance will continue in 2022.

#### **Capital Projects Fund**

At this time, the District contemplates \$1,976,059 of expenditures for capital improvements during the 2022 budget year. Debt service funds as authorized in November 2020 and issued in 2021, and capital reserve funds mill levy, will cover these projects to resurfacing and replace pools, redesign and remodel the pool pump room, poolhouse entrance, repair drainage, install trash enclosure, and modify landscaping, playground and tennis court facilities, as much as possible.

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget
<b>General Fund</b>					
<b>Beginning Fund Balance - General Fund</b>	\$ 217,030.20	\$ 116,068.88	\$ 131,211.88	\$ 131,872.26	\$ 215,417.24
<b>Revenues</b>					
305 · Resident P/T (Fam)	\$ 44,200.00	\$ 35,770.00	\$ 48,750.00	\$ 54,700.00	\$ 57,600.00
310 · Resident P/T (Indv)	\$ 600.00	\$ 1,200.00	\$ 660.00	\$ 660.00	\$ 720.00
311 · Sr Resident P/T (Fam)	\$ 4,500.00	\$ 2,025.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00
312 · Sr Resident P/T (Indv)	\$ 700.00	\$ 700.00	\$ 800.00	\$ 600.00	\$ 900.00
315 · Non-Resident P/T (Fam)	\$ 78,000.00	\$ 39,996.00	\$ 42,000.00	\$ 86,775.00	\$ 69,000.00
320 · Non-Resident P/T (Indv)	\$ 1,360.00	\$ 1,700.00	\$ 1,600.00	\$ 2,800.00	\$ 1,800.00
322 · Caregiver Pool Pass	\$ -	\$ -	\$ -	\$ 440.00	\$ 500.00
324 · Daily Use Fees (Pool)	\$ 160.00	\$ -	\$ -	\$ 1,530.00	\$ 1,500.00
325 · Tennis Key (Sales)	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -
327 · Tennis Fees	\$ 1,300.00	\$ 2,151.18	\$ -	\$ 795.00	\$ 800.00
328 · Resident Tennis (Indv)	\$ -	\$ -	\$ 700.00	\$ 300.00	\$ 700.00
329 · Non-Resident Tennis (Indv)	\$ -	\$ -	\$ 4,000.00	\$ 2,400.00	\$ 3,000.00
330 · Swim Lessons	\$ -	\$ -	\$ -	\$ 1,960.00	\$ -
335 · Sailfish Room Rental	\$ 3,000.00	\$ 385.00	\$ -	\$ 3,655.00	\$ 3,000.00
336 · Pool Rental (Off Season)	\$ -	\$ 62,549.82	\$ 8,000.00	\$ 33,501.67	\$ 20,000.00
337 · Membership Card (Sales)	\$ 300.00	\$ -	\$ -	\$ -	\$ -
340 · Other Income	\$ 75.00	\$ 665.00	\$ 5,000.00	\$ 5,116.66	\$ 840.00
405 · Property Tax - General Fund	\$ 66,847.92	\$ 67,534.30	\$ 124,842.02	\$ 124,842.20	\$ 130,055.41
412 · Property Tax - Sr/Vet Expt (Gn)	\$ 3,259.08	\$ 3,259.08	\$ 4,722.00	\$ 4,722.00	\$ -
415 · Specific Ownership Tax	\$ 7,165.00	\$ 6,346.55	\$ 10,365.00	\$ 8,638.86	\$ 19,029.00
420 · Interest Income	\$ 20.00	\$ 11.23	\$ 10.00	\$ 14.11	\$ 10.00
425 · ColoTrust Interest	\$ 2,000.00	\$ 610.50	\$ 750.00	\$ 54.26	\$ 50.00
430 · Arapahoe County Interest	\$ -	\$ 73.24	\$ -	\$ 138.49	\$ -
435 · Colorado CTF	\$ 3,500.00	\$ 5,215.19	\$ 4,800.00	\$ 4,564.55	\$ 4,800.00
450 · COVID-19 CO Grant	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ 216,987.00	\$ 310,217.09	\$ 261,999.02	\$ 343,232.80	\$ 319,804.41
<b>Expense</b>					
600 · COVID-19	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -
601 · Pool Management (Contract)	\$ 97,000.00	\$ 54,000.00	\$ 93,500.00	\$ 96,100.00	\$ 126,100.00
602 · Pool RM&S	\$ 10,500.00	\$ 5,781.03	\$ 12,000.00	\$ 9,200.92	\$ 12,000.00
603 · Pool Chemicals	\$ 12,400.00	\$ 10,850.40	\$ 15,500.00	\$ 7,163.21	\$ 12,000.00
604 · Pool Furniture	\$ 8,000.00	\$ 202.36	\$ 500.00	\$ 273.00	\$ -
605 · District Management (Contract)	\$ 9,450.00	\$ 9,420.00	\$ 14,000.00	\$ 13,160.00	\$ 13,500.00
606 · District Management Expenses	\$ 1,080.00	\$ 562.22	\$ 1,080.00	\$ 1,196.27	\$ 4,400.00
607 · District Management Special Svc	\$ 4,000.00	\$ 3,737.47	\$ 8,000.00	\$ 5,042.18	\$ 5,500.00
610 · Facility RM&S	\$ 4,500.00	\$ 4,927.51	\$ 8,000.00	\$ 250.00	\$ 8,000.00
612 · Grounds Maint Contract	\$ 12,532.00	\$ 11,480.00	\$ 11,840.00	\$ 14,672.00	\$ 15,760.00
613 · Grounds Other RM&S	\$ 1,880.00	\$ 7,649.53	\$ 6,000.00	\$ 4,517.26	\$ 8,720.00
624 · Facility Improvements	\$ 6,460.00	\$ 1,535.61	\$ 11,000.00	\$ -	\$ -
625 · Tennis RM&S	\$ 8,820.00	\$ 11,443.02	\$ 8,500.00	\$ 1,596.75	\$ 1,000.00
630 · Playground RM&S	\$ 250.00	\$ 362.50	\$ 500.00	\$ -	\$ 500.00
631 · Landscaping / Beautification	\$ -	\$ -	\$ 11,000.00	\$ 11,063.33	\$ 3,000.00
633 · USTA Membership	\$ 155.00	\$ 155.00	\$ -	\$ -	\$ -
634 · Pool Team Subsidy	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
635 · Swim Lessons (Reimb)	\$ -	\$ -	\$ -	\$ 1,960.00	\$ -
636 · Cable/HSP/Phone	\$ 3,000.00	\$ 2,235.21	\$ 4,000.00	\$ 1,714.03	\$ 4,000.00
637 · Security	\$ 348.00	\$ 348.00	\$ 782.00	\$ 348.00	\$ 782.00
650 · Water	\$ 13,000.00	\$ 16,891.77	\$ 17,000.00	\$ 16,206.89	\$ 17,000.00
652 · Sewer	\$ 820.00	\$ 820.00	\$ 850.00	\$ 820.00	\$ 850.00
654 · Gas	\$ 9,000.00	\$ 7,819.45	\$ 8,000.00	\$ 19,545.31	\$ 15,000.00
657 · Electricity	\$ 9,000.00	\$ 6,854.52	\$ 8,000.00	\$ 9,531.02	\$ 10,000.00
670 · Insurance	\$ 12,360.00	\$ 10,426.00	\$ 11,000.00	\$ 11,330.00	\$ 12,000.00
671 · Special District Association	\$ 605.00	\$ 504.04	\$ 550.00	\$ 520.15	\$ 600.00
672 · Legal Services	\$ 3,000.00	\$ 8,092.00	\$ 7,500.00	\$ 6,965.50	\$ 5,000.00
674 · Audit Services	\$ -	\$ -	\$ -	\$ -	\$ 5,400.00
675 · Accounting Services (DistrCPA)	\$ 3,000.00	\$ 4,362.04	\$ 5,000.00	\$ 4,143.77	\$ 8,000.00
676 · Accounting Services (DistrMgr)	\$ -	\$ -	\$ -	\$ -	\$ 4,900.00
677 · Election Expense	\$ 23,625.00	\$ 13,782.27	\$ -	\$ 95.55	\$ 5,000.00
680 · Bank / Bill Pay Fees	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
682 · Newsletter/Ads/Website	\$ 12,000.00	\$ 11,878.73	\$ 5,000.00	\$ 5,164.80	\$ 7,000.00
684 · Postage/Supplies	\$ 300.00	\$ 148.00	\$ 300.00	\$ 188.00	\$ 300.00
690 · Payroll Taxes	\$ 780.00	\$ 355.83	\$ 383.00	\$ 420.75	\$ 383.00
715 · AC Collection Fees (Gen)	\$ 1,052.00	\$ 1,052.18	\$ 1,943.00	\$ 1,945.53	\$ 1,951.00
740 · Director's Fees	\$ 4,275.00	\$ 4,650.00	\$ 5,000.00	\$ 5,500.00	\$ 5,000.00
760 · CivicRec Processing Fees	\$ 2,351.00	\$ 2,087.02	\$ 3,000.00	\$ 4,053.60	\$ 5,000.00

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget
765 · CivicRec Administration	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00
<b>Total Expenses</b>	<b>\$ 280,643.00</b>	<b>\$ 294,413.71</b>	<b>\$ 284,828.00</b>	<b>\$ 259,687.82</b>	<b>\$ 328,246.00</b>
<b>Net Income (Loss) General Fund</b>	<b>\$ (63,656.00)</b>	<b>\$ 15,803.38</b>	<b>\$ (22,828.98)</b>	<b>\$ 83,544.98</b>	<b>\$ (8,441.59)</b>
<b>Ending Fund Balance - General Fund</b>	<b>\$ -</b>	<b>\$ 131,872.26</b>	<b>\$ 108,382.90</b>	<b>\$ 215,417.24</b>	<b>\$ 206,975.65</b>
<b>Bond Service Fund</b>					
<b>Beginning Fund Balance - Debt Service</b>	<b>\$ -</b>	<b>\$ 96,426.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (120.03)</b>
<b>Revenue</b>					
410 · Property Tax - Bond Service	\$ 19,452.00	\$ 18,738.92	\$ -	\$ -	\$ 141,792.70
440 · Bond Proceeds	\$ -	\$ -	\$ -	\$ 2,200,000.00	\$ -
445 · Bond Premium	\$ -	\$ -	\$ -	\$ 190,169.30	\$ -
<b>Total Revenue</b>	<b>\$ 19,452.00</b>	<b>\$ 18,738.92</b>	<b>\$ -</b>	<b>\$ 2,390,169.30</b>	<b>\$ 141,792.70</b>
<b>Expense</b>					
705 · Bond Principal	\$ 52,679.00	\$ 110,000.00	\$ -	\$ -	\$ 70,000.00
710 · Bond Interest	\$ 6,325.00	\$ 5,534.00	\$ -	\$ 34,364.72	\$ 64,100.00
712 · Bond Service Fees	\$ 300.00	\$ -	\$ -	\$ 150.00	\$ 1,000.00
713 · Bond Issuance Cost	\$ -	\$ -	\$ -	\$ 125,720.22	\$ -
714 · Bond Insurance	\$ -	\$ -	\$ -	\$ 22,216.39	\$ -
720 · AC Collection Fees (Bond)	\$ 292.00	\$ 291.92	\$ -	\$ -	\$ 1,050.00
Transfer to Capital Projects Fund	\$ -	\$ -	\$ -	\$ 2,207,838.00	\$ -
<b>Total Expense</b>	<b>\$ 59,596.00</b>	<b>\$ 115,825.92</b>	<b>\$ -</b>	<b>\$ 2,390,289.33</b>	<b>\$ 136,150.00</b>
<b>Net Income (Loss) BSF</b>	<b>\$ (40,144.00)</b>	<b>\$ (97,087.00)</b>	<b>\$ -</b>	<b>\$ (120.03)</b>	<b>\$ 5,642.70</b>
<b>Ending Fund Balance - Debt Service</b>	<b>\$ -</b>	<b>\$ (660.38)</b>	<b>\$ -</b>	<b>\$ (120.03)</b>	<b>\$ 5,522.67</b>
<b>Capital Project Fund</b>					
<b>Beginning Fund Balance - Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,976,059.29</b>
<b>Revenue</b>					
Transfer from Debt Service Fund	\$ -	\$ -	\$ -	\$ 2,207,838.00	\$ -
Interest Income - ColoTrust Project Acct	\$ -	\$ -	\$ -	\$ 42.39	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,207,880.39</b>	<b>\$ -</b>
<b>Expense</b>					
820 · Pool/Facility Improvements	\$ 50,000.00	\$ -	\$ 480,000.00	\$ 231,821.10	\$ 1,976,059.29
822 · Landscape Improvements	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -
870 · Capital/Contingencies Reserve	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -
<b>Total</b>	<b>\$ 70,000.00</b>	<b>\$ -</b>	<b>\$ 500,000.00</b>	<b>\$ 231,821.10</b>	<b>\$ 1,976,059.29</b>
<b>Net Income (Loss) CPF</b>	<b>\$ (70,000.00)</b>	<b>\$ -</b>	<b>\$ (500,000.00)</b>	<b>\$ 1,976,059.29</b>	<b>\$ (1,976,059.29)</b>
<b>Ending Fund Balance - Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (500,000.00)</b>	<b>\$ 1,976,059.29</b>	<b>\$ -</b>
<b>Ending Fund Balance breakdown:</b>					
General Fund	\$ (14,131.15)	\$ 81,872.26	\$ 58,382.90	\$ 165,417.24	\$ 156,975.65
General Fund - Reserve	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Debt Service Fund	\$ 57,361.35	\$ (660.38)	\$ -	\$ (120.03)	\$ 5,522.67
Capital Projects Fund	\$ -	\$ -	\$ (500,000.00)	\$ 1,976,059.29	\$ -
<b>Ending Fund Balance</b>	<b>\$ 43,230.20</b>	<b>\$ 131,211.88</b>	<b>\$ (391,617.10)</b>	<b>\$ 2,191,356.50</b>	<b>\$ 212,498.32</b>

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE **SUNDANCE HILLS METROPOLITAN DISTRICT** TO ADOPT THE **2022 BUDGET**; SET THE MILL LEVIES; AND APPROPRIATE SUMS OF MONEY

ADOPT BUDGET

WHEREAS, the Board of Directors of the Sundance Hills Metropolitan District has appointed a budget committee to prepare and submit a proposed 2022 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted a proposed budget to this Board on or before October 15, 2022, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on November 17, 2021, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget had been prepared to comply with all terms, limitations and exemption, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sundance Hills Metropolitan District:

1. That estimated expenditures for each fund are as follows:

General Fund:	\$ 328,246
Debt (Bond) Service Fund:	\$ 136,150
Capital Projects Fund:	\$1,976,059;

2. That estimated revenues for each fund are as follows:

<u>General Fund:</u>	
From unappropriated surpluses	\$ 215,417
From sources other than general property tax	\$ 189,749
From the property tax levy	\$ 130,055
<b>Total General Fund</b>	<b>\$ 535,221,</b>

Debt (Bond) Service Fund:

From unappropriated surpluses	\$ 0
From sources other than general property tax	\$ 0
From the property tax levy	\$ 141,793
<b>Total Debt Service Fund</b>	<b>\$ 141,793,</b>

Capital Projects Fund:

From unappropriated surpluses	\$1,976,059
From sources other than general property tax	\$ 0
From the property tax levy	\$ 0
<b>Total Capital Projects Fund</b>	<b>\$1,976,059;</b>

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Sundance Hills Metropolitan District for the 2022 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or President of the District to all appropriate agencies and is made a part of the public records of the District.

SET MILL LEVIES

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$130,055, and for debt service expenses is \$141,793; and

WHEREAS, the 2022 valuation for assessment of the District, as certified by the Arapahoe County Assessor, is \$19,693,430 for general operating expenses, and is \$19,693,430 for debt service expenses.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sundance Hills Metropolitan District:

1. That for the purposes of meeting all general operating expenses of the District during the 2022 budget year, there is hereby levied a general operating tax of 6.604 mills upon each dollar of the total valuation for assessment of all taxable property within the District, to raise \$130,055 in revenue for the general operating fund and a tax of 7.200 mills upon each dollar of the total valuation for assessment of all taxable property within the District, to raise \$141,793 in revenue for the debt service fund; and

2. That the Treasurer and/or President of the District is hereby authorized and directed to immediately certify to the Board of County Commissioners of Arapahoe County, Colorado, the mill levies for the District as herein above determined and set.

APPROPRIATE SUMS OF MONEY

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any inter-fund transfers listed therein, so as not to impair the operations of the District,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sundance Hills Metropolitan District that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated:

General Fund:	\$ 328,246
Debt (Bond) Service Fund:	\$ 136,150
Capital Projects Fund:	\$1,976,059.

ADOPTED this 17<sup>th</sup> day of November, 2021.

(SEAL)



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Secretary

<b>TITLE</b>	SHMD 2022 Resolution to Adopt Budget
<b>FILE NAME</b>	_Draft Resolution...get SHMD 2022.pdf
<b>DOCUMENT ID</b>	aaaa06e61759854ad46d8286367edbe6ac0e05ec
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Signed

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## Document History



SENT

**01 / 21 / 2022**

21:42:40 UTC

Sent for signature to Bailey Foley (bailey.foley@gmail.com)  
 from sees@ccrider.us  
 IP: 75.166.199.227



VIEWED

**01 / 21 / 2022**

22:15:56 UTC

Viewed by Bailey Foley (bailey.foley@gmail.com)  
 IP: 107.77.196.160



SIGNED

**01 / 21 / 2022**

22:16:12 UTC

Signed by Bailey Foley (bailey.foley@gmail.com)  
 IP: 107.77.196.160



COMPLETED

**01 / 21 / 2022**

22:16:12 UTC

The document has been completed.



# LEGAL NOTICES

## The VILLAGER

November 11, 2021

### PUBLISHER'S AFFIDAVIT

STATE OF COLORADO,)

) SS.

COUNTY OF ARAPAHOE)

I Gerri Sweeney do solemnly affirm that I am the Publisher of THE VILLAGER; that the same is a weekly newspaper published in Greenwood Village, County of Arapahoe, State of Colorado, and has a general circulation therein; that said newspaper has been continuously and uninterruptedly published in said County of Arapahoe for a period of at least 52 consecutive weeks prior to the first publication of the annexed notice, that said newspaper is entered in the post office at Englewood, Colorado, as periodical class mail matter and that said newspaper is a newspaper within the meaning of the Act of General Assembly of the State of Colorado, approved March 30, 1923, and entitled "Legal Notice and Advertisements," with other Acts relating to the printing and publishing of legal notice and advertisements. That the annexed notice was published in the regular and entire issue of said newspaper for a period of ONE consecutive insertions that the first publication of said notice was in the issue of said newspaper dated:

NOVEMBER 11, 2021

and the last publication of said notice, was in the issue of said newspaper dated:

NOVEMBER 11, 2021

*Gerri Sweeney*

Subscribed and affirmed to before me, a Notary Public

This 11 th day of November A.D., 2021

*Becky Osterwald*

Notary Public

My Commission expires: **August 9, 2024**

BECKY OSTERWALD  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20164030293  
MY COMMISSION EXPIRES AUGUST 9, 2024

### SPECIAL DISTRICTS

#### NOTICE OF PROPOSED AMENDED 2021 BUDGET OF THE SUNDANCE HILLS METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN that an amended 2021 budget has been submitted to the Board of Directors of the Sundance Hills Metropolitan District for the year 2021; that a copy of such proposed budget has been filed in the office of the District located at Circuit Rider of Colorado, 1100 W. Littleton Blvd., #101, Littleton, Colorado, where same is open for public inspection; and that such proposed budget will be considered at a regular meeting of the Board of Directors of the District to be held on Wednesday, November 17, 2021 at 5:30 p.m. at the Sailfish Room, 5626 S Galena Street, Greenwood Village, CO 80111.

Any elector within the District may, at any time prior to the final adoption of the amended 2021 budget, inspect the budget and file or register any objections thereto. This meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS OF THE SUNDANCE HILLS METROPOLITAN DISTRICT  
/s/ Circuit Rider of Colorado, Manager

Published in The Villager  
Published: November 11, 2021  
Legal # 10494



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

**A regular meeting of the Board of Directors of the Sundance Hills Metropolitan District was held on November 17, 2021 at 5:30 pm, at the Sailfish Room, 5626 S Galena Street, Greenwood Village CO.**

### **Attendance**

#### Directors:

Mike Draudt, Vice President, Tennis Facilities, joined by phone  
Jeff Erb, President, arrived at 5:50 pm  
Amy Fehr, Treasurer  
Bailey Foley, Secretary  
Gabe Gelman, Vice President, Buildings & Grounds

#### Other attendees:

Dawn Schilling, Schilling and Company Inc.  
Melissa Lanning, Essenza Architecture  
Christa Plaza, Essenza Architecture  
Drew Miller, AD Miller  
Adam Miller, AD Miller  
Eric Bakanowski, AD Miller  
JC Chambers, MPM Recreation, joined by phone  
Jason Pomerantz, Resident  
Suzy Vaughn, Resident  
Cindi Gelman, HOA Rep/Resident  
Molly Carr, Swim Team Rep  
Terry Wong, USTA Rep/Resident, departed at 6:35 pm  
Rebecca Hite, USTA Rep/Resident, by phone, departed at 6:35 pm  
Jack Campbell, Pool Committee/Resident  
Sarah Shepherd, Circuit Rider of Colorado

### **Call to Order/Agenda/ Conflicts of interest:**

Director Gelman called the meeting to order at 5:36 pm and declared a quorum.

The Board approved the agenda by acclamation.

#### Approval of October 13, 2021 minutes:

Upon a motion by Director Foley, with a second by Director Fehr, the board voted 4-0 to approve the minutes, as presented.

### **Facility budget scope discussion:**

#### Discussion on scope, site plan and budget: Essenza and AD Miller

Discussion followed regarding materials for the pool facility. Tile color and costs were discussed. Countertop color was discussed. The entrance gate will remain in place with

added doors inside for winter weather protection and access to the year-round changing room and bathroom.

The floors will be refinished in full at the pool entrance. Discussion followed regarding the electrical and wifi connection to entry system down to the tennis courts. Options and pricing will be presented with input from AD Miller in the coming weeks. Slide and kiddie pool features colors were discussed. The Board approved the design and preferred golden yellow versus lemon yellow colors. The long lead time on ordering for the slide and Diamondbrite was discussed.

#### Pool project budget review by Essenza and AD Miller

The general budget increases were presented to the Board. AD Miller accounted for approximately 2/3 of the increases in scope clarification and escalation due to inflation and other market considerations.

Discussion followed regarding the diving board changes, water-bottle filling station location, water heating at the foot wash, and outdoor rinsing shower.

Alternates scope and timing were discussed (as to when these items must be added and how the total budget with administration and overhead adjusts when these items are added).

Discussion followed regarding the tennis court wall repair scope. The full scope and overall budget was discussed in detail. The Swim team representative, Molly Carr, asked about storage during construction. Management will coordinate with the swim team and HOA to move items out of the storage rooms into the Sailfish Room during construction, prior to the construction team beginning staging efforts (in early December).

#### USTA Tennis Membership

Terry Wong and Rebecca Hite presented on the tennis membership fee proposal. The recommendations were included in the board meeting packet. Their goal was to review comparisons of tennis fees and to promote a robust USTA program. Terry and Rebecca provided their comparables list, and believe the Sundance Hills fee is higher than at other facilities, especially for the non-resident tennis players, and that there were fewer teams in 2021 playing based upon the membership fee; they are proposing a fee of \$25 for a key card to all, plus a lower rate for each membership, as well as an “emergency” member on a case-by-case basis at a reduced rate. The Board thanked Mr. Wong and Ms. Hite for their proposal and partnership.

Director Fehr reported upon the pool and tennis membership proposed by the Board for 2022. The Board members who were part of the discussion would like to keep the single fee versus more option versus reducing the fees.

Discussion followed regarding the balance of maintaining league and recreational participation as well as the cost balance between the resident and non-resident.

#### Swim team report

Molly Carr presented the swim team report. They would like to request the \$5,000 contribution in 2022 which will go to significant operations.

**Board Member & Manager Items:** 2022 Meeting Schedule  
Upon a motion by Director Erb, with a second by Director Foley, the Board voted 4-0 to approve the annual meeting resolution, as amended.

**Financial Matters:** November 2021 financial report  
Director Fehr presented the financial report for the period ending October 31, 2021 to the Board. The contract with Aquawolves has been a helpful revenue stream. The Board reviewed the claims payable for November.

**Upon motion by Director Erb, and seconded by Director Draudt, the Board voted 5-0 to approve the financial report and the claims payable totaling \$70,225.50, as presented.**

Contract renewals 2022

The Board reviewed the contract renewals for 2022 landscape maintenance, pool management, District management, tennis lessons, District accountant, District Auditor, respectively; JBK Landscape, MPM Recreation, Circuit Rider of Colorado and SF Tennis, Schilling and Company Inc. and Logan and Associates.

**Upon motion by Director Erb and seconded by Director Draudt, the Board voted 5-0 to approve the JBK Landscape, Circuit Rider of Colorado, SF Tennis, Schilling and Company Inc., Logan and Associates, and MPM Recreation contracts for 2022.**

May 3, 2022 Election Resolution

The Board reviewed the Resolution for a regular director election for May 3, 2022. **Upon a motion by Director Erb, with a second by Director Gelman, the board voted 5-0 to approve the resolution, as presented.**

**Adjournment:** Meeting adjourned at 9:13 pm by acclamation.

The next meeting will be a Regular Meeting, held on January 10, 2022 at 5:30 p.m. via Zoom/Sailfish Room, depending upon construction processes and COVID conditions.



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Secretary for meeting

**MINUTES OF THE PUBLIC HEARING  
OF THE BOARD OF DIRECTORS OF THE  
SUNDANCE HILLS METROPOLITAN DISTRICT  
HELD TO CONSIDER THE ADOPTION OF THE 2022 BUDGET  
ON NOVEMBER 17, 2021**

**A regular meeting of the Board of Directors of the Sundance Hills Metropolitan District was held  
on November 18, 2020 at 5:30pm, at the Sailfish Room.**

**Attendance**

Directors:

Mike Draudt, Vice President, Tennis Facilities, joined by phone  
Jeff Erb, President, arrived at 5:50 pm  
Amy Fehr, Treasurer  
Bailey Foley, Secretary  
Gabe Gelman, Vice President, Buildings & Grounds

Other attendees:

Dawn Schilling, Schilling and Company Inc.  
Melissa Lanning, Essenza Architecture  
Christa Plaza, Essenza Architecture  
Drew Miller, AD Miller  
Adam Miller, AD Miller  
Eric Bakanowski, AD Miller  
JC Chambers, MPM Recreation, joined by phone  
Jason Pomerantz, Resident  
Suzy Vaughn, Resident  
Cindi Gelman, HOA Rep/Resident  
Molly Carr, Swim Team Rep  
Terry Wong, USTA Rep/Resident, departed at 6:35 pm  
Rebecca Hite, USTA Rep/Resident, by phone, departed at 6:35 pm  
Jack Campbell, Pool Committee/Resident  
Sarah Shepherd, Circuit Rider of Colorado

**Call to  
Order/Agenda/  
Conflicts of  
interest:**

Upon motion by Director and seconded by Director, the Board approved the agenda 5-0.

**Public Input:**

The public hearing on the budget was called to order at 8:51 pm by Director Erb.

No public comment.

Director Erb closed the public hearing at 8:52 pm.

**Board Discussion**

The Board presented the 2022 budget as presented by Director Fehr.

Cindi Gelman shared that the HOA is able to share the 50% maintenance cost on the entrance beds again in 2022.

Membership fees were discussed. In support of increase USTA leagues the board set the tennis fees at \$100 for residents and \$150 for non-residents, and \$50 for one-time emergency substitutions.

To balance the budget and maintain the new facilities that will be constructed and repaired in 2022, membership fees for 2022 were set as follows: Resident Family \$400, Resident Individual \$240, Senior Resident Family \$275, Senior Resident Individual \$225, Non-resident Family \$750, Non-resident Individual \$450, Resident Tennis Membership \$100, and Non-resident Tennis Membership \$250.

**2021 Budget Amendment**

Upon a motion by Director Erb with a second by Director Draudt, the Board voted 5-0 to approve the 2021 budget amendment resolution, as presented.

**Adoption of the 2022 Budget, Appropriate Funds, Set 2022 Mill Levy**

The draft 2022 Budget was properly noticed in the Villager Legals and was circulated to the Board before October 15, 2021.

Upon motion by Director Erb, and seconded by Director Draudt, the Board voted 5-0 to approve the 2022 Budget, as presented, to appropriate funds, and to set the mill levy as detailed in the 2022 Budget Resolution.




\_\_\_\_\_, Secretary for meeting

CERTIFICATION OF BUDGET

TO: THE DIVISION OF LOCAL GOVERNMENT

This is to certify that the budget, attached hereto, is a true and accurate copy of the budget for the Sundance Hills Metropolitan District, for the budget year ending December 31, 2022, as adopted November 17, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Sundance Hills Metropolitan District in Arapahoe County, Colorado, this 17<sup>th</sup> day of November, 2021.

By:   
\_\_\_\_\_  
President or Treasurer

(SEAL)

<b>TITLE</b>	SHMD 2022 - CERTIFICATION OF BUDGET
<b>FILE NAME</b>	_CERTIFICATION OF BUDGET SHMD 2022.pdf
<b>DOCUMENT ID</b>	8216d653ed865589cefe5f38383dee2c56608f21
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	● Signed

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## Document History



SENT

**01 / 21 / 2022**

21:46:19 UTC

Sent for signature to Jeffrey Erb (jee512@yahoo.com) from sees@ccrider.us  
IP: 75.166.199.227



VIEWED

**01 / 24 / 2022**

21:25:51 UTC

Viewed by Jeffrey Erb (jee512@yahoo.com)  
IP: 50.242.130.193



SIGNED

**01 / 24 / 2022**

21:26:04 UTC

Signed by Jeffrey Erb (jee512@yahoo.com)  
IP: 50.242.130.193



COMPLETED

**01 / 24 / 2022**

21:26:04 UTC

The document has been completed.



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

TO: County Commissioners<sup>1</sup> of Arapahoe County, Colorado.

On behalf of the Sundance Hills Metropolitan District,

the Board of Directors


of the Sundance Hills Metropolitan District  
(local government)<sup>C</sup>

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 19,693,430 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 19,693,430 (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) **USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/11/2021 for budget/fiscal year 2022  
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>6.604</u> mills	\$ <u>130,055</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$ < >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>6.604</b> mills	<b>\$ 130,055</b>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>7.200</u> mills	\$ <u>141,793</u>
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>13.804</b> mills	<b>\$ 271,848</b>

Contact person: (print) Dawn A. Schilling Daytime phone: ( 720 ) 348-1086  
Signed:  Title: District Accountant

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

**CERTIFICATION OF TAX LEVIES, continued**

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:**

**BONDS<sup>J</sup>:**

1.	Purpose of Issue:	<u>To finance the construction, relocating, repairing and installing infrastructure</u>
	Series:	<u>General Obligation Bonds, Series 2021</u>
	Date of Issue:	<u>5/18/2021</u>
	Coupon Rate:	<u>1.50%-3.00%</u>
	Maturity Date:	<u>December 1, 2041</u>
	Levy:	<u>7.200 mills</u>
	Revenue:	<u>\$141,793</u>

2.	Purpose of Issue:	_____
	Series:	_____
	Date of Issue:	_____
	Coupon Rate:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

**CONTRACTS<sup>K</sup>:**

3.	Purpose of Contract:	_____
	Title:	_____
	Date:	_____
	Principal Amount:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

4.	Purpose of Contract:	_____
	Title:	_____
	Date:	_____
	Principal Amount:	_____
	Maturity Date:	_____
	Levy:	_____
	Revenue:	_____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.