



**SUNDANCE HILLS METROPOLITAN DISTRICT**

**FACILITY RULES AND REGULATIONS**

For Contact Information and Additional Information, please visit:

[www.sundancehillsmetrodistrict.org](http://www.sundancehillsmetrodistrict.org)

Adopted March 13, 2023

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## I. INTRODUCTION

These Rules and Regulations (“Rules and Regulations”) are promulgated by the Sundance Hills Metropolitan District (the “District”), which is a Title 32 Special District that owns, operates and maintains the pool facility, tennis courts, playground, clubhouse, and right-of-way surrounding the facility (the “Facility” or the “Facilities”) through a combination of: a. a general operating tax mill levy, b. a debt service tax mill levy (a. and b. are paid by property owners within the District), and c. fees paid by facility members/users. The park and tennis facility can be accessed year-round and the pool facility is open during the summer, weather-permitting. All residents and members of the public are welcome to join.

## II. MEMBERSHIP

### A. Availability.

Use of the Sundance Hills Metropolitan District’s swim and tennis Facility is available to both Residents and Non-Residents of the District. A “Resident” is (1) a person residing at a residence located within the boundaries of the Sundance Hills Metropolitan District; or (2) a person(s) who own taxable real property within the boundaries of the Sundance Hills Metropolitan District. Everyone who is not a Resident is a Non-Resident.

B. Certain Definitions. The District offers various types of membership for access and use of the facility, which are set forth on the attached Exhibit E. With regards to the various types of membership, the following is a non-exhaustive list of definitions:

- i. Individual. One (1) person.
- ii. Family. More than one (1) person, all of whom have their declared legal residence at the single address listed on the membership application.
- iii. Senior. An individual member, or at least one person in the residence, will be of the age of 60 years old or older by September 1 of the membership year.
- iv. Nanny. A person over the age of 16, who provides childcare services to a family.
- v. Pool. The pool facility, but not inclusive of the tennis courts or the playground.
- vi. Annual. Provides access during the specified operating dates for the specific type of membership.
- vii. Day-Use. Provides access for a single day.
- viii. Weekly. Seven consecutive days.
- ix. Pool and Tennis Membership. A membership providing access to both the pool and tennis facilities.

- x. Sailfish Room. The room attached to the main building of the Facility.
- xi. Cabana. The covered space on the Pool deck.
- xii. Pool Facility. The three pools (i.e., lap pool, dive well, and childrens/wading pool, the Cabana, and the volleyball court and accompanying deck and green space, but which is not inclusive of the tennis courts or the playground).
- xiii. Tennis Membership. A membership providing access to only the tennis courts and the front entrance bathroom.

C. Membership Fees.

xiv. Membership fees are set annually by the District and may include annual fees, tennis only fees, and day-use fees. Current fees are listed on Exhibit E.

xv. Prorated Fees/Refunds.

Membership fees will not be prorated, except for Residents who move into the District after June 30. The Residents' Annual Pool and Tennis Membership fee will be prorated based on the number of days remaining until closure of the Pool. Residents who move out of the District during a period for which they have paid a membership fee have the option of either retaining their use privileges or transferring them to the new residents of their former property.

Membership fees will not be refunded under any circumstances. There is no refund for any unused fees or for any membership that is forfeited or terminated. A temporary or permanent Facility closure (in whole or in part) beyond the control of the District Board of Directors does not guarantee a refund of any fees.

D. Removal from Facility; Suspension or Termination of Membership.

Any person violating any of the Rules and Regulations or the directions or instructions of pool or tennis staff regarding the use of the Facilities may be removed from the Facility for the remainder of the day at the sole discretion of pool or tennis staff.

Violation of any of the Rules and Regulations by any person more than 2 times may result in the temporary suspension or permanent termination of that person's right to use the Facilities, and/or the temporary suspension or permanent termination of the membership under which the person gained access to the Facilities. Decisions regarding the temporary suspension or termination of a person's access to the Facilities or the associated membership shall be made by the District's Board of Directors at a public meeting, following no less than 72-hours notice to the affected person of the date, time and location of the meeting.

Any person or membership may be suspended or terminated at any time for a violation of any of the Rules and Regulations.

### III. GENERAL RULES

#### A. Access.

i. Access to the Facility is only available during operating hours. Enter and exit only through authorized access, as dictated by your permit or particular Facility use type.

ii. Pool. All individuals (i.e., members and guests) must check-in at the front desk and present their membership card or identification to staff prior to entering the Facility. Failure to present a membership card or identification to staff to validate membership may result in denial of entry.

iii. Tennis. Tennis access is by key at the tennis courts.

iv. Playground. Playground is accessed through the East gate when the Pool is closed, and through the Pool entrance when the Pool is open.

#### B. Parking Lot.

The parking lot is for use by members and guests to the Facility during normal operating hours. Parking lot spaces cannot be reserved and are provided on a first-come first-served basis. Vehicles parked in the parking lot outside of normal operating hours without specific written permission from the District may be towed at the owner's expense.

#### C. Locker Rooms

Locker rooms may be used during operating hours. Any items left in the locker rooms outside of operating hours may be disposed of without prior notice.

#### D. Front Entrance Restroom

The front entrance restroom is available for use to members and guests of the Facility during operating hours, for members outside of operating hours.

#### E. Facility Rules (Applies to All District Property)

i. No glass beverage containers.

ii. No pets, except for certified service animals.

iii. No vulgar or offensive language is allowed.

iv. No conduct that infringes on the safety or comfort of other facility users is allowed.

v. No skateboards, roller skates or roller blades, scooters, bicycles, etc.

vi. No tobacco or nicotine use of any kind, illegal drugs, marijuana or derivatives thereof. Any person who is visibly under the influence of any drugs or alcohol will be removed from the facility.

vii. No hanging or climbing on the fences.

#### F. Enforcement of Rules

District staff has the sole and exclusive authority to enforce the Rules and Regulations. Whether certain conduct violates the Rules and Regulations shall be made in the sole discretion of staff.

### IV. POOL AND TENNIS FACILITY

#### A. Hours.

Pool hours are shown on the attached **Exhibit A**. Pool hours are subject to change at any time by the District's Board of Directors.

#### B. General Rules

i. Proper swimwear or activity attire are required at all times. Only swimsuits may be worn in the pool. Swim diapers are required for all infants and toddlers who are not reliably potty-trained.

ii. Children who are unable to swim 25 yards need to be within 10 feet of their parent, guardian, or Nanny (as may be applicable) while they are in the pool. Children under the age of 9 need to be supervised by an adult.

iii. No cellular telephones or cameras may be used in the locker rooms or bathrooms.

iv. No furniture in any of the Pools.

v. Pool Toys. Floatation devices, such as inner tubes, rafts, beach balls, and pool toys are allowed at the discretion of pool staff. Tennis balls and hard balls are not allowed in the pool. Low powered water guns and sprayers are allowed for use within the pool only.

vi. No running.

vii. Roughhousing, rowdiness, fighting and dunking are not permitted.

viii. Pool staff may close the Pool at any time for health and safety concerns.

ix. In the event of lightning in the area, the Pool will be closed for a minimum of 20 minutes from the last time lightning is observed or thunder is heard.

x. Rinse off before entering the Pool, especially after using the sand volleyball area.

C. Lap Pool

- i. No hanging on starter blocks or lane dividers.
- ii. No diving.

D. Dive Well

- i. No running, hanging or sitting on diving boards. Only one person on the diving board at a time.
- ii. Divers must dive straight off the board and swim to nearest side to exit the pool. No exiting the pool under the diving board.

E. Instruction

The District has an agreement with MPM Recreation and Management, Inc., a professional swimming instruction organization, for use of the Pool for swim instruction. Please contact MPM regarding lessons. Paid lessons given by anyone other than MPM are prohibited without the District's consent.

F. Children/Wading Pool

- i. For use by children 9 and under with parent or Nanny supervision.
- ii. One child at a time on each slide.
- iii. No diving.

V. TENNIS

A. Hours

Tennis court hours are shown on the attached **Exhibit B**. Tennis court hours are subject to change at any time by the District's Board of Directors.

B. Rules

- i. Courts are for tennis only, on a first-come first-served basis with a reservation.
- ii. Non-marking shoes only.
- iii. Tennis courts are not maintained for snow removal and may not be cleared of snow. Snow must be removed with soft brooms and squeegees provided. No snow shoveling is allowed, as this damages the court surface.
- iv. Gates must remain closed/locked at all times.



- v. Please properly dispose of waste.
- vi. Follow USTA guidelines for rules and play etiquette.

C. Reservations.

The tennis courts may be reserved for use for recreational play, instruction or league play through CivicRec. Reserved uses take precedence over unscheduled use.

D. Instruction

vii. The District has an agreement with SF Tennis, a professional tennis instruction organization, for use of the tennis courts for tennis instruction. Please contact SF Tennis regarding lessons. Paid lessons given by anyone other than SF Tennis are prohibited.

VI. PLAYGROUND

A. Hours

Playground hours are shown on the attached **Exhibit C**. Playground hours are subject to change at any time by the District's Board of Directors.

B. General Rules

- i. Playground equipment is to be used in its intended manner.

VII. FACILITY RENTALS

The District makes certain portions of its Facilities available for rental on times and days determined by the District. There is no guarantee that rental of the Facilities will continue and may be discontinued at any time by the District.

A. Eligibility.

The Facilities may only be rented by a member, the Sundance Hills Homeowners Association, or by a group with a recognized relationship with the District.

B. Rental Agreement

Every person or entity renting all or any portion of a Facility must execute the District's rental agreement and pay the required rental fee and security deposit. Failure to execute the District's rental agreement and payment of the required rental fee and security deposit will result in the denial of access to the rented Facility.

Each rental agreement shall be considered a part of the Rules and Regulations and the Rules and Regulations are expressly incorporated into each rental agreement.

C. Rental Rate; Security Deposit

i. Rental Rate. Fees for renting the Facilities shall be set by the District. Please see **Exhibit D**.

ii. Security Deposit. A security deposit for rental of the Facilities shall be set by the District. The security deposit shall be retained for any reasons set forth in the rental agreement or for a violation of the Rules and Regulations.

D. Reservations

Reservations for the use of all Facilities must be made no less than seven days prior to the event. Please see the District's website for instructions on how to make reservations.

E. Cancellations

Reservations may be cancelled at any time prior to the event. Rental fees for cancellations made seven days or less prior to the event will not be refunded. Cancellations made by the District due to public health or safety concerns or the unavailability of the rented facility due to unexpected events will result in refund of the rental fee.

F. Sailfish Room and Pool Facility Capacity costs and access areas.

Please see the attached **Exhibit D**.

G. Parking Lot.

The Parking lot may not be rented for events.

H. Playground.

The playground may not be rented for events.

## EXHIBIT A – POOL FACILITY HOURS

### Sundance Hills Metropolitan District Pool Hours | Summer 2023

Opening Day: Friday before Memorial Day | Closing Day: Sunday the weekend after Labor Day

<b>Opening Day until End of Swim Team Season</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
Lap pool and Diving Well	12:00 pm-7:00 pm	12:00 pm-7:00 pm	12:00 pm-7:00 pm	12:00 pm-8:00 pm	12:00-9:30 pm	12:00-9:30 pm	10:30 am-9:00 pm
Children's pool	10:30 am-7:00 pm	10:30 am-7:00 pm	10:30 am-7:00 pm	10:30 am-7:00 pm	10:30 am-7:00 pm	12:00-9:30 pm	10:30 am-9:00 pm
Morning Adult Lap Swim	6:30 am-7:30 am		6:30 am-7:30 am		6:30 am-7:30 am		
<b>End of Swim Team Season until 1st day of Cherry Creek School District No. 5</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
Lap Pool and Diving Well	10:00 am-7:00 pm	10:00 am-7:00 pm	10:00 am-7:00 pm	10:00 am-7:00 pm	10:00 am-8:00 pm	10:00 am-9:30 pm	10:00 am-9:00 pm
Children's Pool	10:00 am -7:00 pm	10:00 am-7:00 pm	10:00 am-7:00 pm	10:00 am-7:00 pm	10:00 am-8:00 pm	10:00 am-9:30 pm	10:00 am-9:00 pm
Morning Adult Lap Swim	6:30 am-7:30 am		6:30 am-7:30 am		6:30 am-7:30 am		
<b>First Day of School Cherry Creek School District No. 5 until Labor Day</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
Lap Pool and Diving Well	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	10:00 am-9:00 pm	10:00 pm-7:00 pm
Children's pool	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	4:00 pm-7:00 pm	10:00 am-9:00 pm	10:00 pm-7:00 pm
<b>Labor Day</b>	<b>Monday</b>						
Lap Pool and Diving Well	10:00 am-7:00 pm						
Children's Pool	10:00 am-7:00 pm						
<b>Day after Labor Day until Facility Closure</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
Lap Pool and Diving Well	Closed	Closed	Closed	Closed	Closed	12:00 pm-7:00 pm	12:00 pm-7:00 pm
Children's Pool	Closed	Closed	Closed	Closed	Closed	12:00 pm-7:00 pm	12:00 pm-7:00 pm

Note: Pool is closed on 4th of July until 3:30 pm due to the HOA party;  
 Pool may be closed on a weekday in June or July to accommodate Swim Team Prelims or Fun Meet;  
 Pool is closed at 5pm on Saturday July 15 to accommodate the Swim Team Final Banquet.

## **EXHIBIT B – TENNIS COURT HOURS**

### FACILITY OPERATING DATES AND HOURS

Open: Year-round, weather dependent.

Monday – Sunday: 7:30 a.m. until Sunset.

## **EXHIBIT C – PLAYGROUND HOURS**

### FACILITY OPERATING DATES AND HOURS

Open: Year-round, weather dependent.

Playground is not maintained for snow removal.

Monday – Sunday: 7:30 a.m. until sunset when Pool is closed for the season.

Member access is available through the Pool entrance when the Pool is open.

Monday – Sunday: Open to the public through East gate when the Pool is closed during the Pool season.

**EXHIBIT D – FACILITY RENTAL DATES, TIMES, AND RATES**  
**Facility Rental | Sundance Hills Metropolitan District**  
**Off Season (Pool Closed)**

<b>Area</b>	<b>Time slots</b>	<b>Cost</b>	<b>Capacity</b>	<b>Access Areas</b>	<b>Reservations</b>
<b>Sailfish Room</b>	1/3 day block – 8:30 am-10:00 am	\$55 + \$250 Refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room only.	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	1/3 day block – 11:00 am-5:00 pm	\$55 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room only.	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	1/3 day block – 6:00 pm-10:00 pm	\$55 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room only.	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	Full Day – 8:30 am-10:00 pm	\$165 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room only.	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
<b>Parking lot</b>	Not available for rental				
<b>Playground</b>	Not available for rental				
<b>Tennis Courts</b>	Hourly	None - Must be a member. Members may play with a guest.		Tennis courts	Reservations must be made via Civic Rec.

Restroom located outside of the front lifeguard entrance is open off season to members..

**EXHIBIT D – FACILITY RENTAL DATES, TIMES, AND RATES**

**Facility Rental | Sundance Hills Metropolitan District**

**On Season (Pool Open)**

<b>Area</b>	<b>Time slots</b>	<b>Costs</b>	<b>Capacity</b>	<b>Access Areas</b>	<b>Reservations</b>
<b>Sailfish room</b>	1/3 morning block 10:30 am -1:30 pm	\$50 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room <b>only</b> unless the rental is combined with a cabana rental	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	1/3 afternoon block 2:00 pm - 6:00 pm	\$50 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room <b>only</b> unless the rental is combined with a cabana rental	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	1/3 evening block 6:30 pm - 10:00 pm	\$50 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room <b>only</b> unless the rental is combined with a cabana rental	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
	Full day block 10:30 am - 10:00 pm	\$150 + \$250 refundable damage deposit	70 with 40 in room at a time	Sailfish room and bathrooms inside of sailfish room <b>only</b> unless combined with <b>one 3 hour Pool Cabana rental</b>	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable.
<b>Pool Cabana</b>	Can select a time slot during the hours the pool is open; 3-hour maximum with one hour between rentals. Must be fully cleaned up 1/2 hour prior to pool closing	\$40 per hour	30	Cabana, 3 reserved tables under the cabana, locker rooms, front entrance bathroom, volleyball courts and pool area	Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable. <b>ONLY ONE CABANA RESERVATION PER TIME SLOT.</b>
<b>Parking lot</b>	Not available for rental				
<b>Playground</b>	Not available for rental				
<b>Pool (Private Party)</b>	Outside of normal operating hours on Tuesday (7:00 pm-11:00 pm) and Thursday evenings (8:00 pm-11:00 pm) Clean up must occur 1/2 hour prior to party end	\$130 per hour for the first 50 people plus and additional \$40 per hour for each additional lifeguard (each additional 25 people).	150		Reservations must be made via Civic Rec at least 7 days prior. Reservations cancelled within 7 days of event are non-refundable. <b>ONLY ONE RESERVATION PER TIME SLOT, MUST RENT FOR THE ENTIRE TIME SLOT.</b>
<b>Tennis Courts</b>	Hourly	None - Must be a member. Members can play with a guest.			USTA and scheduled lessons take precedence.

**EXHIBIT E – FACILITY MEMBERSHIP TYPES AND RATES**  
**Membership Types and Costs 2023**  
**Sundance Hills Metropolitan District**

<b>Membership Type</b>	<b>Membership Definition</b>	<b>Facility Access</b>	<b>Cost</b>	<b>Guest Passes</b>
<b>Individual - In District</b>	An individual who lives within the District	Pool area during "on season," tennis courts all year.	\$275	10
<b>Individual - Out of District</b>	An individual who lives outside the District	Pool area during "on season," tennis courts all year.	\$500	10
<b>Family - In District</b>	A family who lives within the District	Pool area during "on season," tennis courts all year.	\$450	30
<b>Family - Out of District</b>	A family who lives outside the District	Pool area during "on season," tennis courts all year.	\$825	30
<b>Senior Individual - In District</b>	An individual member who is at least 60 years of age	Pool area during "on season," tennis courts all year.	\$250	10
<b>Senior Family - In District</b>	A family where one member is at least 60 years of age	Pool area during "on season," tennis courts all year.	\$325	30
<b>Tennis Only - Individual - In District</b>	An individual who lives within the District	Tennis courts all year	\$125	n/a
<b>Tennis Only - Individual - Out of District</b>	An individual who lives within the District	Tennis courts all year	\$175	n/a
<b>Weekly Family Access</b>	Weekly access for up to 8 persons from the same family	Pool area	\$100	0
<b>Nanny - In District/Out of District</b>	May be added to any family membership	Pool area during "on season," tennis courts all year.	\$50	0
<b>Guest Passes</b>	Groups of 10*	Pool area	\$50	0
<b>Day Use Individual</b>	Single day use for one individual	Pool area	\$15	0
<b>Day Use Family</b>	Single day use for one family	Pool area	\$40	0

Note: Only 8 guest passes must be used at one time.